

2009 West Central Illinois Volunteerism Conference

Presenter Information Sheet

Name: Kathleen Brown

Title: Extension Specialist, Community & Economic Development

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Workshop Details

Title: Navigating Grants.gov

This workshop best fits the professional experience level checked below. Check all that apply.

Basic

Intermediate

Advanced

Navigating Grants.gov

Grants.gov is the official site created by the government to help streamline the federal proposal funding process by connecting federal grantees and potential grant seekers to funding opportunities, and providing for online federal proposal submission. To help improve the probability of accessing available funds, **Illinois ResourceNet** will provide an instructional session on how to best use the search tools provided by the site, and abide by the requirements necessary to successfully find available grants and apply for those funds.

Workshop Objectives

During the session, participants will learn how to make the transition from hardcopy to digital submission of project proposals. The course facilitator will lead participants through the site, and explore aspects critical to the application process. The session is equipped with a collaborative component that encourages students to ask questions and get the answers during the lesson.

Illinois ResourceNet's session will teach grant seekers best practices for:

- Successful online registration
- Searching for funding opportunities and using important key words
- Determining eligibility for grant opportunities
- Preparing documents necessary for online submission.
- Equipping computer system for compatibility with Grants.gov site.

Workshop Outline

- I. Introduction and History of E-Grant Initiative
- II. Benefits of Grants.gov
- III. Registering with Grants.gov
- IV. Navigating Grants.gov (Applicant Resources, Finding Funding Opportunities)
- V. Downloading Application Package
- VI. Submitting and Tracking Applications

Professional Reference [Al Zwilling](#) Extension Specialist, Project Development and Sustainability, Northwest Regional Office, 4550 Kennedy Dr, Ste 1, East Moline, IL 61244

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Short Bio of Presenter Kathleen Brown, Extension Specialist, Community & Economic Development provides training and support to organizations and local governments on: (1) analyzing and understanding their needs, (2) identifying alternative courses of action, (3) making informed decisions, (4) planning for the future, and (5) evaluating their development efforts. She brings to the project her training and work over the past several years focused on building community capacities and collaboration processes.

Brown has been actively engaged in grant writing since early in her career with University of Illinois Extension. During the past three years, she served in leadership roles with several federal and state funded programming initiatives in Illinois.